



Essential Agreements



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1. Escuela Lomas Altas throughout the years

Since its founding in 1976, Escuela Lomas Altas has been an international school defined by the ethnic pluralism of its student, teacher and administrative population. It has been under the present ownership since 1986 when it was moved to its current location.

The need to meet the demands of our diverse population has been a priority throughout the existence of the school, requiring the dedication and persistence of a team of highly-trained professionals. The scaffolding of our dynamic and evolving curriculum builds on and strengthens skills of communication and social aptitude.

Escuela Lomas Altas is an **IB World School** having been authorized to officially implement the **Primary Years Programme (PYP)** in 2004. The decision to seek this international recognition was based on our commitment to excellence in education and, in particular, with a view to the future of our learning community.

2. Philosophy

Our philosophy is centered on the application of an inquiry-based curriculum. This allows students to discover the world within themselves through the study of academic subjects, acquisition of socially approved behaviour and the development of cooperative skills, self-motivation and competition within themselves.

Our approach to this philosophy is immersion in academic subjects, research-based coursework and the promotion of sociable behaviour. This allows for the development of skills that enable students to work cooperatively, meet deadlines, perform well on assessments and, most importantly, to become aware of their learning process. We are strong advocates of encouragement, even at the earliest stages of academic development, thereby promoting self-motivation, working in one's own style and pace, and the measurement of success by individualised standards.

3. Mission

Escuela Lomas Altas is a private institution whose mission it is to provide students with the skills, concepts and attitudes necessary for their integral development. We shape the lives of lifelong learners with an international mindset in a globalised world.

Our inquiry-based curriculum validates students' prior knowledge, capitalises on children's curiosity and fulfills their desire to take an active role in their own learning, granting free rein to their creativity. The teacher is regarded as a facilitator, recognising individual learning styles, adjusting and creating activities to accommodate these nuances. We believe that learning should be fun and is most effective in a highly personalised environment. To achieve the latter, we have chosen to remain a small school, allowing for individualised attention for all students.



We have three main goals:

- To promote the acquisition of acceptable social behaviour such as teamwork, empathy and cooperation.
- To help students deal with the world around them through the application of a concept-driven and inquiry-based curriculum, profiting from different academic subjects.
- To discover the world within themselves through the process of reflection on their daily experiences.

To attain these different goals, students must acquire the understanding of universal concepts, knowledge and develop skills through which they are able to feel competent, secure and have the ability to be assertive, no matter the context.

4. Description of the school

In Escuela Lomas Altas, beginning in Nursery through Pre-first, the language of instruction is full immersion into English. The Primary is fully bilingual. The languages of instruction are English and Spanish.

5. Academics

5.1 Framework

Due to the increasing educational demands, today our major challenge as educators is to provide our students with the necessary mindset for them to achieve success in an ever-changing world.

Escuela Lomas Altas is based on constructivist foundations, one of the theoretical frameworks that encourage the student to get involved in his/her learning process, taking into account previous knowledge in order to create significant learning and thus promoting agency.

The curriculum is composed of both the requirements of the Mexican Ministry of Education (SEP - Secretaría de Educación Pública) and the philosophy and pedagogy of the International Baccalaureate (IB).

Our curriculum is delivered through a constructivist, concept-driven, and inquiry-based approach to teaching and learning. The disciplines we address are Math, Language, Art, Science, Social Studies, ICT (Information and communication technologies) and PSPE (Personal, Social and Physical Education). Our special classes include: Chess, Dance, Drama, and Music.

5.2 Grade Placement

Grade	Age
Nursery	1 year 8 months to 2 years 8 months
Kinder 1	2 year 8 months to 3 years 8 months
Kinder 2	3 year 8 months to 4 years 8 months
Kinder 3	4 year 8 months to 5 years 8 months
Pre-first	5 year 8 months to 6 years 8 months
First Grade	6 year 8 months to 7 years 8 months
Second Grade	7 year 8 months to 8 years 8 months
Third Grade	8 year 8 months to 9 years 8 months
Fourth Grade	9 year 8 months to 10 years 8 months
Fifth Grade	10 year 8 months to 11 years 8 months
Sixth Grade	11 year 8 months to 12 years 8 months

5.3 After School Activities

The school offers after-school language workshops, individual tutoring, Brain Gym, sports, music, dance, chess, handicrafts, Stop Motion and robotics.

5.4 Location

Escuela Lomas Altas is located in the northwestern part of Mexico City.

Address: Montañas Calizas # 305. Col. Lomas de Chapultepec.

Miguel Hidalgo. CDMX. C.P. 11000

<https://goo.gl/maps/Z45jCpeeaiHofQUr6>

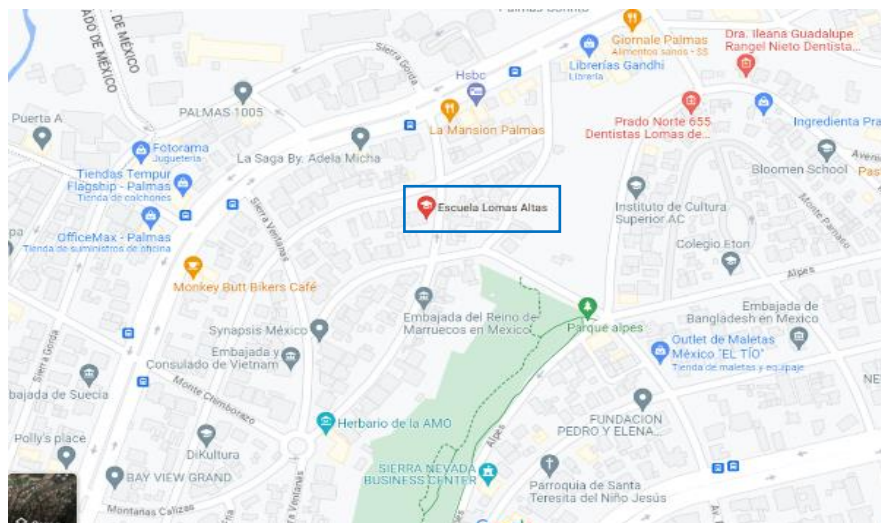
5.5 Office hours and contact information

The school office is open from 7:30 a.m. to 2:30 p.m.

(+52) 55 5520 3725 // (+52) 55 5520 5375

info@lomasaltas.edu.mx

www.lomasaltas.edu.mx





5.6 Accreditations and certifications

Secretaría de Educación Pública – SEP (Mexico’s Ministry of Education): Our Preschool as well as our Primary are incorporated into the Secretaría de Educación Pública (SEP). All our students (Mexican and foreign) receive the benefits of local official education (i.e. text books, report cards, etc.).



International Baccalaureate: Both our Preschool and our Primary are certified by the IB to officially implement the PYP, one of four programmes offered by the IB. Thus, we are an IB World School.



6. Admissions

Escuela Lomas Altas is an inclusive institution in which we welcome families and students with whom we share beliefs and values of every nationality, ethnicity, socio-economic level, and/or religion.

Our learning community is composed of families with whom we collaborate and share a vision particularly thinking of their children’s future. We seek for all members of our community to resonate with our understanding of a diverse and cohesive learning organization.

The admission process has the purpose of assessing our candidate students with the intention of determining if we are the proper educational choice for their personal, social and academic development. During this process we also interact with parents in order to collaboratively make decisions that support the students’ needs.

We recognize girls and boys as subjects of rights, with the capacity to assert and demand them as stated in our local regulation. See below.

<https://www.diputados.gob.mx/LeyesBiblio/pdf/LGDNNA.pdf>

Process:

1. Make contact with the school via our website or the admissions office email: admisiones@lomasaltas.edu.mx
2. Tour of our facilities
3. Students’ visit to the school. Academic and psychological assessment takes place during this visit
4. Recommendation from previous school
5. Parents’ interview with our Principal
6. An email is sent with the outcome of the admission process and with the steps to finalise the admission to our school.



7. Administrative Requirements

7.1 Letter of Commitment

The school requires all parents to sign a letter of commitment of collaboration among both parts. This document explains the terms and conditions that apply to families in our school.

7.2 Tuition and Payments

Tuition is charged from September to June if paid on a 10-monthly basis; if paid on a 12-monthly basis, there are double payments charged in November and May.

Registration is due in March. The corresponding amounts are to be deposited with the proper reference number in Banco Santander account # 92000858955 in the school's name (Escuela Lomas Altas S.C.)

Tuition is due the first eleven days of each month. There will be a 10% surcharge as of the 12th day of the month on unpaid balances and an extra 10% if the payment is made after the last day of the month.

If the payment of three months of tuition is not up-to-date, the school will require the removal of the student.

7.3 Reimbursement of school fees

Once students are accepted, parents are responsible for covering fees for the duration of the school year. Payments will not be returned once the month has begun.

Registration fees are not reimbursable.

7.4 Withdrawal from school

If a student does not intend to return the following year, the school must be informed **ninety days prior to the departure date**. Students are required to return anything borrowed from Escuela Lomas Altas. Parents/guardians are also required to be up-to-date with all school payments. If they fail to comply, reports and other important documents will be withheld.



8. Services

8.1 School Transportation

Due to the small size of the school, it is not mandatory for it to offer transportation to students. However, there is a person who offers this service for Escuela Lomas Altas but does not work directly for Escuela Lomas Altas.

8.2 Medical Insurance

Medical insurance is provided to all Escuela Lomas Altas students. This insurance covers accidents occurring on school grounds during school hours as well as on their way to and from school.

8.3 Psychopedagogical Services

This department has the objective of offering orientation and support for any type of psychopedagogical intervention that occurs or is required by the school with the purpose of obtaining the best results in our students' learning process as well as in the social-emotional wellbeing of our students.

This department also works with the detection, prevention and treatment of psychological and pedagogical difficulties throughout our learning community.

The department's functions are as follows:

- Detection of students with special needs.
- Detection of students with possible learning difficulties and/or emotional disturbances.
- Referral of students to external specialists if required.
- Follow-up on the achievement and development of all the students referred to the department.
- Supervision of the recommended individual strategies of students in specific treatments.
- Offer suggestions and strategies to parents and teachers for the management of the students referred.
- Periodic contact with parents in order to exchange relevant information on the progress of the child.

In order to contact the School Psychologist, it is necessary to arrange an appointment with her through the school office.



9. Communication between the school and home

9.1 Parent-Teacher Meetings

In September, there are general Parent-Teacher meetings for each school grade. At the end of the school year there is an individual Parent-Teacher meeting where the parent has a one-on-one appointment with his/her child's teacher. Additional appointments may be organized throughout the year by contacting the school office.

9.2 Field trips

In the event of a school outing, parents are required to sign a permission slip for their child. If a parent does not sign the permission slip or the school is not informed as to the parent's wishes, that child will not be allowed to participate in the school activity, nor will he/she be allowed to attend school that day. During school outings, students are required to wear either the full school uniform or a white T-shirt and blue pants, as well as carry their Escuela Lomas Altas identification.

9.3 Homework Notebooks (Primary)

Homework notebooks are kept and updated daily. It is recommended that the parent/guardian sign it and thus be informed as to the daily homework. They are also used as a means of communication between parents and teachers and include not only academic but also disciplinary matters.

9.4 Appointments

Effective communication between parents and teachers is essential. Should a meeting be required with teachers, coordinators, and/or school psychologist, parents may request these with the school office.

9.5 Unit Letters

At the beginning of each unit of inquiry, an email is sent to every parent, informing them about class content during the given period of time. The reason behind these letters is to keep the school community informed and to receive as much collaboration and cooperation as possible.

9.6 Ask Me About

These are sent weekly via email to the parents of Preschool students informing them about relevant concepts that their children work on in class throughout the week. This is a way of keeping parents informed and involved in their child's activities as well as to begin a conversation with students.



In the Primary, the Ask Me About document is sent to parents at the end of each unit of inquiry as a way of sharing the findings and outstanding moments of the unit.

9.7 Permission to leave the school

Written permission via email is required whenever a student is leaving with a classmate or someone other than his or her parent/tutor or usual authorized person. It is vital that this email be sent a day in advance and include an official identification of the person that will be at the gate.

9.8 Celebrations

Birthday celebrations are allowed in school. The school needs to be notified a few days in advance. The celebration takes place during the student's lunch break. Cake, cupcakes, doughnuts, snacks and soft drinks are permitted.

Teachers are allowed to hand out invitations for a party outside of school if they include the entire group. If the whole group is not invited, invitations must be handed out after school dismissal by the parent involved.

Social occasions outside of school must be organised by parents themselves. We encourage parents to be inclusive while organising social gatherings.

9.9 Weekly assembly

Every Monday a flag ceremony takes place.

Every student is encouraged to participate in escorting the flag; this is based not only on achievement but also on effort so as to give everyone in the class equal opportunity.

Each grade in Primary takes turns preparing short, weekly presentations.



10. Evaluation Periods

There are three evaluation periods throughout the year. Written report cards are sent to parents via email.

Printed copies of the SEP report cards are sent home in those same evaluation periods. In Preschool, the SEP report cards are sent only at the end of the school year.

10.1 How we assess:

Preschool grading scale

Number	Meaning
4	Above Average
3	At Level
2	In Progress
1	Not Acquired
N/A	Not Applicable

Primary grading scale

English		Spanish	
Number	Meaning	Número	Significado
4	Above Average	4	Sobresaliente
3	At Level	3	A Nivel
2	In Progress	2	En Progreso
1	Not Acquired	1	No Adquirido
N/A	Not Applicable	N/A	No Aplica

11. Homework

Homework is issued daily so as to affirm what students learn in school as well as to allow them to develop healthy working habits. Meeting deadlines is exceptionally important as this enhances organization and discipline. Homework reinforces skills necessary for research and creativity which is why Escuela Lomas Altas recommends parents/tutors supervise their children while doing homework in order to encourage a sense of responsibility and to reach the point where they can work in an independent manner.

In Preschool, Pre-first students receive daily reading homework and weekly written homework. Kinder 3 students receive reading homework on a weekly basis.



12. Schedule for school entrance

The school day for Nursery, Kinder 1, Kinder 2 and Kinder 3 is from 8:00 a.m. till 12:30 p.m. The schedule for Pre-First is the same, except for Tuesdays and Thursdays when they end at 2:00 p.m. The schedule for Primary is from 8:00 a.m. to 2:00 p.m. Classes start at 8:00 a.m. sharp. Nursery is the only group allowed to enter school up to 9:00 a.m. during the first months of adaptation or during the winter season due to the changes of the weather.

If the student is absent because of a health problem, s/he should bring a doctor's report if it is more than three days. The parent / tutor is encouraged to call the school office or write an email to inform the reason for the child's absence.

The student is responsible for making up classwork and homework that was assigned during the time s/he was absent.

After 8:00 a.m. the school will not accept any homework, book or school material that the student forgot at home, nor will the student be able to return to class after 2:00 p.m. to get any material that s/he forgot.

13. After-school Schedule

The students should be on time at the exit area. The schedule is the following: 12:30 p.m. for Preschool students (except Pre-first that leaves twice a week at 2:00 p.m.) and 2:00 p.m. for Primary students. Punctuality is considered extremely important.

Parents should pick up their child on time, before 2:30 p.m. unless s/he has extra activities in school. The school will not provide any supervision after 2:30 p.m. and will not be responsible for any incident within the school building after that time.

A student should remain near the gate, paying attention to whenever his/her name is called out. Then s/he should leave IMMEDIATELY. A student should not enter the school building after 2:00 p.m. unless s/he has extra activities already scheduled. If this is the case, then the student should go directly to the classroom with the teacher.

The areas in front of and next to the music room are reserved for the Preschool children. Primary students are not allowed to play in the Kinder area nor on the Kinder games during school hours.

No student will be allowed to leave school without a written permission previously given to the school guard and/or to the school office. The students are not allowed to use the school telephone to call home for a last-minute permission.



14. Internal Rules

Every Escuela Lomas Altas student has rights and obligations established in the school's rules which apply to all members of the community.

14.1 School rules:

In Escuela Lomas Altas we are committed to:

- Being responsible and reflective of our actions.
- Developing and promoting the learner profile attributes, approaches to teaching and learning and IB philosophy in general.
- We are internationally-minded by being open-minded, showing respect, demonstrating tolerance and appreciation towards others' ideas, religion and cultures and refraining from discriminatory acts of any kind, either in gender, race, social class, appearances or any other.
- Showing good principles and integrity and abstaining from dishonest behaviour (cheating, stealing, lying, etc.).
- Showing solidarity towards others.
- Being empathetic and caring towards the community.
- Respecting and defending the rights and the property of others, as well as their own.
- Being actively involved in the learning and evaluation process.
- Accepting personal and team responsibilities.
- Having an open-minded attitude towards learning.
- Attending school every day.
- Arriving at school on time.
- Being responsible for the homework and classwork that has been assigned.
- Attending school with all the necessary supplies for the classes and other activities.
- Keeping the school building clean, including their working area.
- Acting according to the rules of security, discipline and conduct.
- Avoid bringing devices to school that require batteries, cell phones, smart watches, audio/video tapes, computers, tablets, cameras, video games and/or toys.
- Following the school's dress code:
 - Attire that must be comfortable and age appropriate
 - Tank tops, crop tops, skirts or shorts above mid-thigh, pajamas and any torn or inappropriate clothing are forbidden
 - Clothes must cover from shoulder to mid-thigh including the midriff
 - Underwear must not be visible



A) Classroom Agreements:

- Punctuality
- Listen to teachers and peers
- Raise hand to participate
- Respect one another
- Use appropriate language and refer to others with respect
- Take care of school property, supplies and any other objects in or out of the classroom
- Help peers quietly without disturbing others
- Help keep own space and school supplies clean
- Work hard and with enthusiasm
- Food must be kept in lunchboxes or backpacks. Food and beverages are not allowed in the classroom
- Students do not have permission to buy anything at the snack shop during class time
- Students should ask permission of a teacher if they want to make use of the classroom computer which may be given only under the supervision of an adult.
- Ask for permission to take hall / bathroom passes in order to leave the classroom.

B) School grounds

- Walk in an orderly fashion and use a quiet voice in the school lobby, staircase, halls and offices
- Respect school property and that of others as well
- Avoid interrupting a class; if necessary, knock and request permission politely
- Avoid wandering around school premises without permission

C) Use of Staircase

- Walk up and downstairs carefully, respectfully, staying on the right side
- Maintain silence while walking or using stairs in order not to disturb others



D) Recess

- Adult supervision is always required
- Eat lunch before playing
- Ask for permission before re-entering school building
- Respect recess timetable (30 minutes)
- Eat in the lunch area and make sure everything is clean after being used
- Maintain patio and green area clean

E) Bathrooms

- Use bathroom pass with permission
- Keep bathrooms clean: sink, floor, walls, ceiling, and toilets
- Maintain healthy habits: flush toilets, wash hands, turn off water and lights
- Be responsible and avoid wasting paper
- Bathroom doors must be closed when in use

F) Roof Garden

- Leaning on the green metallic fence and the glass doors is not permitted
- Modulated speech and respect for any objects that are in this area is required
- This area must be kept clean and tidy

G) Art / Chess Class

- Permission from the art teacher or Principal must be granted in order to use this area
- Art /Chess classroom must be cleaned after using
- Art teacher or Principal must give permission to use art material
- Art material must be taken care of and put back in its place. If material is lost or willfully damaged, every effort will be made to determine who is responsible and that person will have to replace the material



H) Library

Library premises will be open from 8:00 a.m. to 2:00 p.m. to all of Escuela Lomas Altas' staff and students.

All staff members and students can use and borrow library books. Donations of books are welcome.

- Food and beverages are not allowed in the library
- Good use must be made of the books that are lent and dates respected when they are due. The books are lent for a maximum of two weeks
- Librarians must notify if there is any delay in returning books; they will attach a note to the student's homework notebook that must be signed by a parent
- There will be a fee of \$400.00 pesos for any lost or damaged books. If the book is found and returned, the fee will be returned as well
- Silence is required while using the library
- Only small groups of students will be allowed to use the library at any one time
- The library must be kept clean and tidy

I) IDEA LAB

There are basic rules for the use of and behaviour in the IDEA Lab which are as follows:

- A time slot must be booked ahead of time
- There must be a specific plan in place
- The material necessary for the activity must be ready prior to the session
- The learning experiences must be related to the units of inquiry or any other relevant project
- Working space must be left clean and in order
- Errors or faulty equipment must be reported immediately
- The use of internet and school's devices is solely for academic or inquiry purposes
- Eliminating and installing programmes is not permitted
- Social networks are not permitted while in school or on school devices



- Viewing of games, films or videos is not permitted without teacher supervision
- IDEA Lab equipment must be used as a tool and support of the academic programme

The following is forbidden:

- Taking food and drink into the Lab
- Using the computers for non-academic purposes.
- Disconnecting or changing electronic devices from one computer to another (mouse, speakers, keyboards, monitors, electricity cables, web, etc.)
- Causing any disfigurement of the Lab equipment

J) Loan of ICT resources

- Computers and screens may be used only for educational purposes.
- A format should be filled out and signed in order to use the devices, specifying the time and purpose of use.
- It is extremely important to take good care of all the electronic equipment, to make good use of it and to turn it off after it has been used, as well as to put it back in the correct place and in perfect condition including all of the various attachments. Otherwise, the person responsible will have to replace the device, along with its attachments.

K) The Snack Shop

The school's Snack Shop is interested in offering a balanced menu as well as nourishing meals. The students will be able to open a debit account which will be reopened each month. If the student does not bring money and/or if s/he is not up to date in his/her payments, then s/he will not be able to purchase anything.

The school's community should respect the queue. No one is allowed to cut in or buy anything from the shop for anyone who is not in line.

The Snack Shop is meant only for Primary students.

15. Discipline and consequences

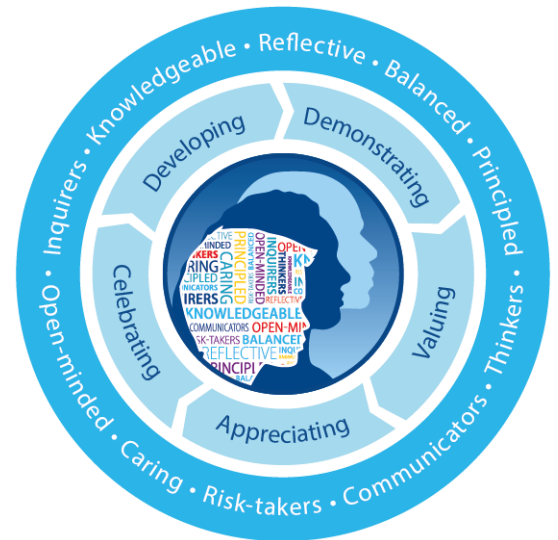
Being an IB (PYP) School, Escuela Lomas Altas promotes the IB learner profile in order to teach by example. The following attributes are what an IB school staff must promote and obtain:

Inquirers, Thinkers, Communicators, Risk-takers, Knowledgeable, Open Minded, Reflective, Balanced, Caring and Principled.

Escuela Lomas Altas policy: Our duty is to promote and teach rules and ethics. Escuela Lomas Altas expects children to reflect upon their actions and behaviour. Personal commitment and comprehension will then be internalized.

Procedures:

If any student is not able to carry out Escuela Lomas Altas Essential Agreements, they will always have the opportunity to reflect and talk to the teachers, psychologist, coordinators and/or Principal. Escuela Lomas Altas expects students to have a clear objective to be able to distinguish right from wrong, change and become responsible for unnecessary behaviour and then accept the consequences, apologize and commit to improve the attitude in question. If a child accepts responsibility, it is then possible to negotiate what the proper consequence should be for him/her.



16. Behaviour Code

The following actions are considered misdemeanors for the school:

- Not following the instructions given by the teacher
- Forgetting the supplies required for each class
- Using offensive language, actions or attitudes which could be interpreted as lack of respect (nicknames, gestures, etc.)
- Using any type of electronic devices (cellphones, tablets, smartwatches, headphones, etc.) that do not belong to the school
- Damage to the school building or to property belonging to the school
- Roughhousing that could damage the equipment whether it is accidental or not
- Misuse of the bathrooms (splash water around, stick up papers, write on the walls, etc.)
- Any type of antisocial behaviour



- Any type of bullying is forbidden at school at all times
- Use of the computers, tablets, telephones or any other electronic equipment belonging to the school without permission
- Lying or supplying false information to school personnel
- Blaming or giving false testimony about other students
- Defying or disobeying the authority of any staff member
- Copying or plagiarizing in assignments or evaluations
- Changing information or falsifying documents or signatures
- Recurring lack of respect towards another student or member of school staff
- Verbal or physical threat or aggression
- Any type of abuse or discriminatory slurs
- Any type of violent behavior, including: racial, sexist, ethnical, physical, psychological, sexual, material, etc.
- Physical aggression and or fighting with another student or member of staff, causing physical harm and/or emotional damage.
- Bringing alcoholic beverages, dangerous substances, and/or drugs to school.
- Attend school under the influence of any substance
- Bringing firearms, sharp objects, or any other weapons to school.
- Stealing

Observations:

- In the case of severe damage/ vandalism, the damage will have to be repaid.
- The school will decide what the consequences will be for each of the actions mentioned above.
- Parents will be informed.

Consequences may include:

- Reflection with one or more of the staff members
- Intervention of the school psychologist
- Repairing damage
- Offer opportunities to learn about respect and other values
- Meeting with the parents
- In-school suspension
- Out of school suspension



17. Parents' Community

Parents should assume and be aware of the following points:

- The school reserves the right of admission.
- The school is autonomous in the process of recruitment and selection of new staff members.
- The school reserves the right to allow parents access to school premises, as well as to classrooms.
- Verbal aggressions are strictly forbidden inside and outside school, between parents, parents with staff members and/or with students.
- Parents accept and acknowledge the pedagogical and methodological decisions that the school offers.
- Parents accept and acknowledge the structure and infrastructure of the school as it is.
- Parents accept and acknowledge the size of the groups.
- Any family that incurs in verbal or written threats against the school, accepts the possibility of their child being suspended.
- Any family that pursues legal action against the school, acknowledges the possibility of their child/ren being expelled.
- Any family that provides malicious information to the media about the school, accepts the possibility of their child/ren being expelled.
- The school has the right to expel a student or a family if they fail to comply with the rules of the school.
- Untimely payments are a cause for a student's dismissal.
- Signature of these rules is mandatory for admission and continued registration in the school.
- In the event of a student committing several misdemeanors the situation will be carefully addressed and analyzed in order to determine the necessary actions.
- The school may condition or deny admission for the following year based on a proper analysis of the situation at stake



Escuela Lomas Altas fosters a warm and caring family atmosphere; respect and shared values make our learning environment a healthy and welcoming place that fosters happiness, growth and development. We share a goal with parents, that is to always promote wellbeing and encourage academic excellence in each and every one of our students within and beyond our curriculum.



Reglamento Escolar
Fecha:
Nombre del alumno:
Nombre de la madre:
Nombre del padre:
Grado:
<p>Conozco y acepto los lineamientos del documento denominado “REGLAMENTO ESCOLAR”. Estoy consciente de que como miembros de la comunidad educativa Lomas Altas estoy obligado/a a cumplir con estos lineamientos y asumir las consecuencias en caso de no hacerlo.</p> <p>La firma de este documento es válida hasta el momento en el que este documento sufra modificaciones; en este caso se solicitarán nuevas firmas.</p>
<p>_____</p> <p>Firma de la madre</p>
<p>_____</p> <p>Firma del padre</p>
<p>Sellos oficiales de la escuela</p>

